

**t.** (519) 633.2560 **f.** (519) 633.6581

9 Mondamin Street St. Thomas, Ontario, N5P 2T9

## Corporation of the City of St. Thomas APPLICATION FOR PHASING OF SUBDIVISION REGISTRATIONS

#### **SUBMISSION REQUIREMENTS:**

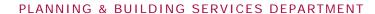
The following must accompany the filing of an Application for Phasing of Subdivision Registrations:

- 1 hard copy of a completed application, including all required authorizations/declaration(s)
- 1 hard copy of servicing plans in accordance with the City's Design Guidelines and draft plan conditions
- 1 hard copy of phasing/sequencing plan showing the number of registrations proposed
- 1 hard copy of draft M plan (showing the lands already registered and the lands subject to this application)
- Copy of draft M plan in AutoCad format
- Applicable fee (cheque made payable to the City of St. Thomas)
- Note: A copy of the final M Plan, following registry review, submitted in paper and digital form to our office

#### **CURRENT APPLICATION FEES:**

Type of Application	Processing Fee (payable upon application)
Draft Plan of Subdivision  • Phased Plan Registration	\$1,000.00 per application/phase

Application Revised: April 2019





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# Corporation of the City of St. Thomas APPLICATION FOR PHASING OF SUBDIVISION REGISTRATIONS

OFFICE USE:	Date Application Received:	Consultation Date:			
	Date Application Deemed Complete: _	File Number:			
1. Property Name: _	/ Owner				
Address	:				
Postal C	ode: Phone	e: Fax:			
Email: _					
2. Agent/A	pplicant				
Name: _					
Compan	y:				
Address	:				
Postal C	ode: Phone	e: Fax:			
Email: _					
Who is t	he primary contact?				
☐ Regis	tered Owner	nt			
*Note: I	Unless otherwise requested all comm	nunications will be sent to the Applicant.			
*Please	indicate the method of communication	on you would like to be contacted by.			
☐ Phone	e □Email	□Fax    □Mail			
DESCRIPTIO	N OF SUBJECT LAND				
1. Descript	Description of lots and blocks on original draft plan that are subject to this application:				
2. Original	Date of Draft Plan Approval:				
3. First Lap	First Lapsing Date of Approval:				
4. Second	Second Lapsing Date of Approval:				
5. Subdivis	Subdivision File No.:				
6. First Reg	gistration- 11M Plan Number:				

#### **APPLICANT DECLARATION**

By making this application, permission is hereby granted to any Municipal staff members and Municipal Planning Consultant to enter upon the premises described in this application at a reasonable time for the purpose of inspecting the property in relation to the proposed application and for distributing information concerning the same. This information is being collected pursuant to the Planning Act, Municipal Act, and Freedom of Information Act. The information contained herein will be distributed to bodies and agencies prescribed by legislation and regulation and also to interested parties.

If this application is signed by an agent or solicitor on behalf of an applicant, the owner's written authorization must accompany the application **(Appendix A)**. If the applicant is a corporation acting without an agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.

#### MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

Application information is collected under that Act, it is the policy of the City of St. 7 supporting documentation submitted to the	Thomas to provide p	_		
1	, the Owner or Au	ithorized Agent, hereby agree	and acknowle	dge that the
(Print name of Owner or Authorized Age	nt)			
information contained in this application a support of the application, by myself, my become part of the public record. As such <i>Information and Protection of Privacy</i> Act, this application and its supporting documentation and its supporting documentation.	agents, consultants , and in accordance R.S.O. 1990, c.M. 5 entation available to	and solicitors, constitutes publiwith the provisions of the <i>Mun</i> 66, I hereby consent to the City the general public, including c	ic information icipal Freedon y of St. Thoma	n and will <i>n of</i> as making
Collection of Personal Information:				
Personal information on this form is collected Sections 8 (1) and 10 of the <i>Municipal Act</i> agent regarding the Phasing of Subdivision directed to the Director of Planning and Be 633-2560.	t, 2001, as amended n Registrations Appli	l, and will be used to contact the contact	ne owner, app ollection shou	olicant and/or Id be
1,	of	in the provir	ice of	
name of applicant	(	City		
make oath and say (or solemnly declare) this application is accurate, and that the inaccurate.	nformation contained	d in the documents that accom	pany this app	
Sworn (or declared) before me at the	City	on this day of <sub>_</sub> Day	Month	Year
	j	j		
Signature of Owner or Authorized Agent	_	Date		
Signature of Commissioner of Oaths, etc.		 Date		

Application Revised: April 2019

### APPENDIX A – AUTHORIZATION OF OWNER

If the applicant is not the owner of the subject lands, please complete the owner authorization concerning personal					
information as set out below.					
I,, am th	e owner of the subject lands, and I authorize				
, to act	on our behalf as the agent for the submissions required for all				
matters relating to the subject lands, and to pro-	vide any of my personal information that will be included in this				
application or collected during the planning proce	ess.				
 Date	Signature of Owner				



#### APPENDIX B - ACKNOWLEDGEMENT OF LEGAL AND PLANNING FEES

In addition to the application fees listed in this application package, please note that where the City requires assistance from its solicitors or other technical or professional consultants in the processing of this application, the applicant shall be responsible for reimbursing all fees incurred by the City.

\*Please note, Appendix B must be completed by the owner, not the authorized agent.

I, \_\_\_\_\_\_\_, am the owner of the subject lands, and I understand that further fees may be incurred by the City throughout the planning process and that I am responsible for reimbursing all fees.

Date

Signature of Owner



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